



# VICTORIA BOAT & FISHING SHOW

Vancouver Island's Premiere Outdoor Sportsman and Recreation Expo

201, 7710 - 5<sup>th</sup> Street SE

Calgary, Alberta T2H 2L9

P: 403-242-0859

F: 403-246-3856

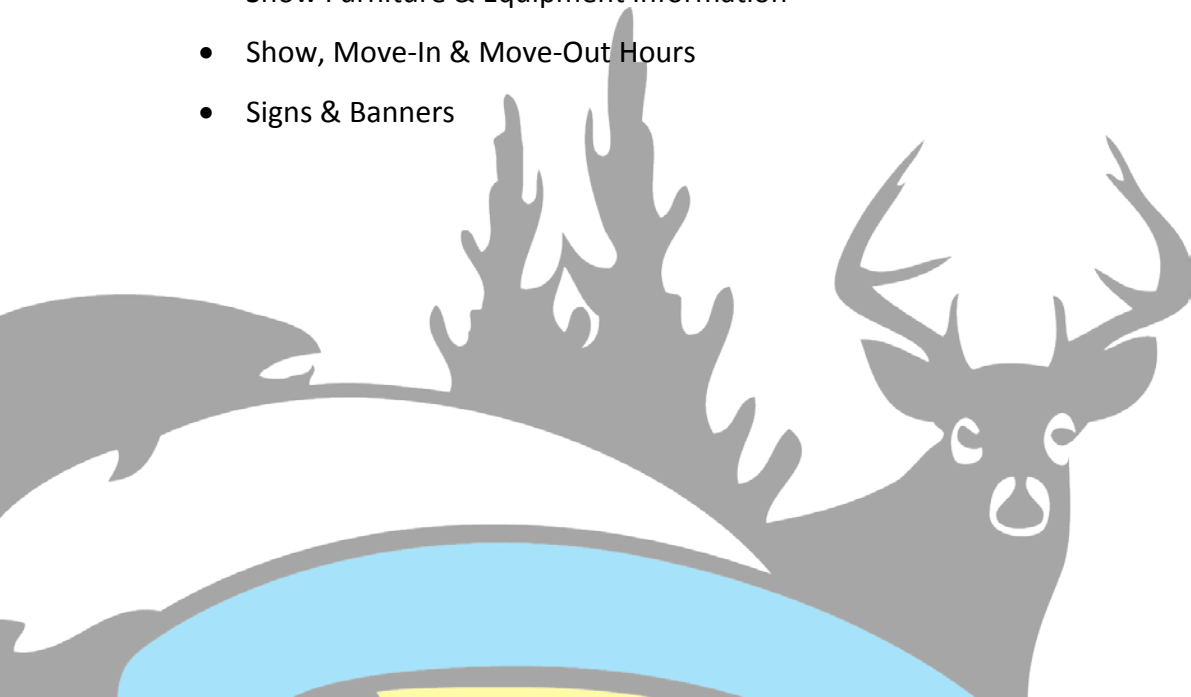
[www.victoriaboatshow.com](http://www.victoriaboatshow.com)

## EASY INDEX:


- Admission Information
- Booth Restrictions
- Customs Information
- Electrical Information & Link to Order
- Exhibitor Badges
- Facility Address
- Forklift Service
- Insurance
- Official Printer
- Parking Information
- Security
- Shipping Information
- Show Dates
- Show Furniture & Equipment Form
- Show Furniture & Equipment Information
- Show, Move-In & Move-Out Hours
- Signs & Banners

**DUE: FEBRUARY 2<sup>ND</sup>**

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 VictoriaBoatShow

 VicBoatShow

[www.victoriaboatshow.com](http://www.victoriaboatshow.com)

# VICTORIA BOAT + FISHING SHOW

#201, 7710 5 St. SE  
Calgary, Alberta T2H 2L9  
Ph: (403) 242-0859  
Toll Free: 1-800-626-1538  
Fax: (403) 246-3856  
www.canwestproductions.com

## SHOW MANAGEMENT

The **Victoria Boat & Fishing Show** is managed and produced by Canwest Productions Inc.

- **Kevin Blackburn, Show Director** - kevin@canwestproductions.com

*Please Note, it is the responsibility of each Exhibiting Company to follow and abide by the rules, regulations and all deadlines set forth in the below Exhibitor Kit. Thank You!*

## SHOW DATES

- Friday February 16
- Saturday February 17
- Sunday February 18

## SHOW HOURS

- Friday 1pm – 8pm
- Saturday 10am – 6pm
- Sunday 10am – 4pm

## SHOW FACILITY ADDRESS/SHIPPING ADDRESS

- Pearkes Recreation Centre  
The Tillicum Mall  
3100 Tillicum Rd.  
Victoria, BC V9A 6T2  
Ph. (250) 388-6664

## MOVE-IN

**Thursday February 15, 2018**

- Children (under 16) are strictly not permitted on the Show Floor during Move-in or Move-out as per Safety Regulations.
- **MOVE-IN TIMES ARE ASSIGNED BASED ON EXHIBIT SIZE**  
Bulk Space Exhibitors – 8am – 12pm  
Other Exhibitors – 12pm – 6pm

**NOTE:** All pop-up tents must be fire retardant with ticket of approval/confirmation displayed.

## MOVE-OUT

**Sunday @ Show Close** 4pm – Midnight

- The Hall needs to be cleared out by 12 Midnight Sunday after the show closes.
- Product is left behind at the risk of the exhibitor and the facility may charge a handling/storage fee.
- As of 12:01am any exhibit materials & skids left behind will not be the responsibility of Show Management.
- Early move-out will not be tolerated. Removal or dismantling of exhibits or exhibit materials will not be permitted before Show Close at 4pm Sunday.

Please find a link to the floor plan: [CLICK HERE](#)

## SHIPPING

Please ship all materials directly to the Show Facility address above, include:

- **The Victoria Boat & Fishing Show**
- Location
- Full Company Name
- Booth #

**IMPORTANT**  
Shipments will **ONLY** be accepted  
at the time of **MOVE-IN**.  
(date specific)

## CUSTOMS & CARRIERS

- The official carrier and customer broker for this show is: **North American Logistics Services Inc. (NALSI) Mark Fowler, Director of Operations** Ph. 778-328-2841, Toll Free 855-328-2841, Email [mfowler@nalsi.com](mailto:mfowler@nalsi.com)
- Exhibit booths and equipment from outside Canada may be brought in for the purpose of the show only without payment of duty under standard procedure. Please consult with NALSI above.

## ALTERATIONS TO BUILDING

- Painting, nailing, drilling, or screwing to the floor, walls or any part of the building is not permitted except by prior written approval of both Show Management and Building Management.

## SHOW FURNITURE DUE: FEB 2<sup>ND</sup>

- The official Show contractor is **Island Tents & Events Inc.**  
They are responsible for the following: furniture rentals (tables, chairs, etc.), draping, booth vacuuming & on-site labor.  
All booths will be supplied with 8' high draping at the back, and 3' high on the sides.
- For additional requirements, please order in advance using the Show Furniture & Equipment Order Form attached.  
*\*Charges will apply to any on-site orders*

**NOTE:** Exhibitors are responsible for any damage to equipment rented and will be charged accordingly (i.e. broken tables, broken chairs, etc.)

**NOTE:** Only the aisle carpet will be vacuumed at the end of each night. Arrangements for your own booth can be made through Canwest Productions. Please see Furniture and Equipment Order Form.

## BOOTH CONSTRUCTION

- Booths may reach a maximum of 8' in height, and may not restrict sight lines (i.e. block) another exhibitor.
- Changes in the standard draping are at the exhibitor's expense.
- Nothing is to be pinned or stapled to the drape – "S" hooks are available from Canwest Productions.

## FORKLIFT SERVICE

- Forklift Service is available on a first-come, first-served basis to offload/load shipments and stock.
- The forklift is ONLY available during move in and out.
- Unusually large or time consuming loads (i.e. hot tubs), need to be scheduled in advance. Please contact us direct.

## SIGNS & BANNERS

- All booth signage and banners are to be professionally made and fit in the confines of your booth. Booth signage cannot block other exhibits.
- Banners cannot always be hung over your exhibit due to the limitations of the ceiling beams. All signage and banners must be hung a minimum of 11 feet above the floor. Banners must be 3 feet less than your booth width, one sided only (unless you are an island exhibit).
- Any banners or signage deemed inappropriate by show management will be removed and any cost associated with the removal would be charged back to the exhibitor.

## OFFICIAL PRINTER

- The official printer appointed by Show Management:



**Toll Free:** 1-877-757-7468 **Ph.** 780-424-5220 **Email:** [adminwest@rayacom.com](mailto:adminwest@rayacom.com)  
Servicing: Edmonton, Calgary, Vancouver, Kelowna, Burnaby, Red Deer, Saskatoon, Regina and Toronto.

## ELECTRICAL & PARKING DUE: FEB 2<sup>ND</sup>

- If power is required – please order through the enclosed Island Tents & Events order form.
- Regulations made by the Labour Electrical safety branch, provide that all electrical equipment operating at the show be approved. Equipment that is approved by the CSA and bears that association's mark of approval is acceptable to the commission.
- Exhibitor parking is FREE of charge behind the Pearkes Recreation Centre.

## EXHIBITOR BADGES

- Exhibitor badges are generic, and will only be labeled with "Exhibitor", no company name, or individual name.
- Badges are available for pick up at the Show Office and are required to gain access to the Show.
- They must be worn at all times, and are for booth personnel ONLY.
- Six badges will be provided per Booth when you check in. If your company requires more than 6, please contact us directly.

## ADMISSION PRICES

Adults	\$9.00
Advance Online	\$7.00
Women & Students (Under 18)	Free

## SAMPLES, SOUVENIRS AND SOLICITING

- Soliciting of business and/or distribution of samples and souvenirs will not be permitted in the aisles, the parking lots or in another exhibitor's booth, but must be confined to the exhibitor's own space.

## INSURANCE

- Show Management, Pearkes Recreation Centre, The Tillicum Mall, and the city of Victoria and Saanich will not be responsible for injury to persons, loss or damage of products, exhibits, equipment or decorations by fire, accident, theft or any other cause while in the show building or its environs.

Canwest Productions recommends all exhibitors have a \$2,000,000 minimum in liability insurance and have proof of insurance. To secure proof of insurance simply phone your insurance provider and ask for a certificate naming: Canwest Productions Inc., the Show name, current facility and city of the Show. There should be no additional cost from your insurance provider for this service.  
**NOTE:** *This is an official request. If proof of insurance is not supplied, Canwest Productions Inc. will not be held liable. For more information, please refer to the Insurance & Indemnity clause on our Terms and Conditions sent with the application.*

## SECURITY

- Security guards will be on site 24-hours a day and in the building during the hours of move-in, show hours and move-out.
- Show Management, cannot assume any responsibility for losses incurred from pilfering or any other causes.
- While Show Management will take all reasonable security measures to safeguard small items, removal of such items daily will minimize the possibility of loss from pilferage.

## SLANDER & DEFAMATION

- General Character and/or Company slights, abuse of any Canwest Productions Staff or insults of any kind will not be tolerated. Any exhibitor responsible will have their exhibit space cancelled (non-refundable) from the show.

## ADMIT ONE Admittance Tickets

- Included with your Exhibitor Booth are ADMIT ONE tickets (\$9 value each). These tickets will be provided via email as a PROMOTIONAL CODE, so your clients can order their tickets online. Contact your account manager for your promotional code. Tickets are courtesy of Canwest Productions and are meant for your client base & preferred customers only.
- NOTE:** *TICKETS ARE NOT FOR RESALE, and the resale or dispersing tickets on-site or during Show Hours is strictly prohibited.*

## WILL CALL LISTS

- Each company has been provided promotional codes for preferred customers and clients. These tickets must be distributed before show hours.
- NOTE:** *Will Call lists will no longer be accepted during the show. Thank you for your cooperation!*

*It is important to us that you have a successful Show. If you need us at anytime, please visit the Show Office or look for our Show Staff on the exhibit floor. Thank you!*



# Annual Victoria Boat & Fishing Show

Pearkes Recreation Centre @ Tillicum Mall

Feb 2018

**\*\*Floor Plan Subject To Change\*\***



**LIFETIME MEMORIES**



Island Tents and Events  
671 Wilson St  
Victoria, BC V9A 3H3

**Email : sheila@islandtentsandevents.com**  
Web: www.islandtentsandevents.com  
Tel: (250) 385-3541  
Fax: (250) 385-3540

**Victoria Boat & Fishing Show**

**February 16-18, 2018**

	Preshow Discount	Late Order	Quantity	Amount
<b>Display Furnishings</b>				
Folding Chair	\$ 5.00	\$ 7.00		
Coat Rack - with 5 arms (hangers not necessary)	\$ 29.00	\$ 35.00		
Waste Basket	\$ 12.00	\$ 15.00		
<b>Display Tables</b>				
Pedestal Table - 30" Round - topped and skirted - 30" High	\$ 25.00	\$ 40.00		
Counter Height Pedestal Table -30" Round - topped and skirted - 40" High	\$ 25.00	\$ 40.00		
8' Table topped and skirted 3 sides - 30" High	\$ 35.00	\$ 40.00		
6' Table topped and skirted 3 sides - 30" High	\$ 35.00	\$ 40.00		
4' Table topped and skirted 3 sides - 30" High	\$ 35.00	\$ 40.00		
Skirt Colours Blue ___ Silver ___ Burgundy ___ Black ___ Red ___ Green ___				
Undecorated Table 8' - 30" High	\$ 10.00	\$ 15.00		
Undecorated Table 6' - 30" High	\$ 9.00	\$ 14.00		
Undecorated Table 4' - 30" High	\$ 8.00	\$ 12.00		
Risers 4' x 8" x 8" for product display	\$ 15.00	\$ 20.00		
Additional Cost for Counter Height Tables( Leg extensions & 40" high skirt)	\$ 15.00	\$ 20.00		
Skirting only: Blue ___ Silver ___ Burgundy ___ Black ___ Red ___ Green ___	\$ 21.75	\$ 29.00		
<b>Flooring</b>				
10 x 10 Booth Carpet Black ___ Silver ___	\$ 150.00	\$ 200.00		
<b>Miscellaneous</b>				
Metal Easel	\$ 17.00	\$ 25.00		
Poster Board (4' x 8' Double Sided Cork)	\$ 45.00	\$ 60.00		
Leg Extentions Set of 4	\$ 10.00	\$ 15.00		
Banner Hanging Pkg. (2 - metal bases, 1 - up and 1 - cross bar/extends 6'-10' wide)	\$ 35.00	\$ 45.00		
Tafetta Per Linear Ft.	\$ 1.50	\$ 2.00		

**TERMS AND CONDITIONS**

G.S.T. Reg # R102536778

Subtotal

By signing this form you agree to these conditions:

- A 50% cancellation fee will be applied to all orders cancelled up to 48 hours prior to show date.
- Cancellations within 48 hours of the show date are non refundable.
- All orders must be accompanied by payment in full.
- Orders not accompanying a valid credit card payment will not be processed.
- All rates are for the duration of the show.
- Island Tents WILL ADJUST ORDERS THAT HAVE BEEN CALCULATED INCORRECTLY.
- The Client is 100% responsible for lost, stolen or damaged goods

5% GST

7% PST

TOTAL

For PRE-SHOW DISCOUNTS to apply, payment must accompany your order request prior to show date.

**PLEASE PRINT**

Company: \_\_\_\_\_ Payment Methods: Visa  M/C

Booth #: \_\_\_\_\_

Ordered by: \_\_\_\_\_ Card #: \_\_\_\_\_ Expiry \_\_\_\_\_ / \_\_\_\_\_

Telephone: \_\_\_\_\_

Fax: \_\_\_\_\_ Cardholder: \_\_\_\_\_

Email: \_\_\_\_\_ Signature: \_\_\_\_\_

NOTE: Orders not accompanying credit card payment will NOT be processed....Thank you.

**Don't See it on the order form? Just Ask!**

**LIFETIME MEMORIES**



Island Tents and Events  
671 Wilson Street  
Victoria, BC V9A 3H3

Email. [sheila@islandtentsandevents.com](mailto:sheila@islandtentsandevents.com)  
Tel: (250) 385-3541

**ELECTRICAL ORDER FORM**

Victoria Boat & Fishing Show  
February 16-18, 2018

Description	Preshow Discount	Late Order	Quantity	Amount
<b>ELECTRICAL SERVICE</b>				
<b>Approximately 120V/208V A.C. 60 Hz</b>				
750 Watts-7 Amps-Single Receptacle	\$90.00	\$100.00		
1500 Watts-15 Amps-Double Receptacle	\$95.00	\$105.00		
1500 Watts-15 Amps-GFI Receptacle	\$105.00	\$110.00		
2000 Watts-20 Amp- Single Receptacle	\$99.00	\$105.00		
<b>208 VOLT SINGLE PHASE</b>				
15 Amp	\$125.00	\$135.00		
20 Amp	\$133.00	\$140.00		
30 Amp	\$140.00	\$150.00		
40 Amp	\$160.00	\$170.00		
50 Amp	\$175.00	\$185.00		
60 Amp	\$190.00	\$200.00		
100 Amp	\$300.00	\$310.00		
<b>208 VOLT THREE PHASE</b>				
15 Amp	\$115.00	\$125.00		
20 Amp	\$125.00	\$135.00		
30 Amp	\$150.00	\$160.00		
60 Amp	\$250.00	\$260.00		
100 Amp	\$300.00	\$310.00		
<b>LIGHTING</b>				
<b>Each of the following Light Orders will require one 750 Watt Electrical Service</b>				
Single Floodlight on Stand	\$60.00	\$65.00		
Double Floodlight on Stand	\$70.00	\$75.00		
LED Utility Single Light; 4ft Long	\$40.00	\$45.00		
500 Watt Quartz Light on Stand	\$80.00	\$85.00		
Water Service to your booth	\$150.00	\$175.00		
<b>ELECTRICAL LABOUR</b>				
Electrical Labour Rates: Mon-Fri 8:00 am - 6:00 pm \$60.00/hr				
Electrical Labour Rates: Mon-Fri 6:00 pm - 8:00 am All of Sat/Sun/Holidays \$100.00/hr				
Electrical Labour Requirements	Rate/Hour	Dates Req.	Total Hours	

G.S.T. Reg # R102536778	Subtotal
	5% GST
	7% PST
	<b>TOTAL</b>

**TERMS AND CONDITIONS**

By signing this form you agree to these conditions:

- A 25% cancellation fee will be applied to all orders cancelled up to 48 hours prior to the show date.
- Cancellations within 48 hours of show date are non refundable.
- Orders not accompanying a valid credit card payment will not be processed.
- All rates are for the duration of the show.
- All electrical products must be approved by a British Columbia designated agency.
- ITAE has the right to ADJUST ORDERS THAT HAVE BEEN CALCULATED INCORRECTLY.

For PRE-SHOW DISCOUNTS to apply, payment must accompany your order 14 days prior to the show date.

Please be aware that the electrical contractor will inspect your electrical equipment. Unacceptable installations will be disconnected.

**PLEASE PRINT**

Company: \_\_\_\_\_ Payment Methods: \  Visa  M/C

Booth #: \_\_\_\_\_

Ordered by: \_\_\_\_\_ Card #: \_\_\_\_\_ Expiry \_\_\_\_\_ / \_\_\_\_\_

Telephone: \_\_\_\_\_

Fax: \_\_\_\_\_ Cardholder: \_\_\_\_\_

Email: \_\_\_\_\_ Signature: \_\_\_\_\_

**NOTE: Orders not accompanying credit card payment will NOT be processed....Thank you.**

**LIFETIME MEMORIES**



Island Tents & Events  
671 Wilson Street  
Victoria, BC Canada V9A 3H3

Email: [sheila@islandtentsandevents.com](mailto:sheila@islandtentsandevents.com)  
[www.islandtentsandevents.com](http://www.islandtentsandevents.com)

Phone: 250-385-3541

**MATERIALS HANDLING FORM**

Victoria Boat & Fishing Show

February 16-18, 2018

**IMPORTANT:**

All shipments must have a bill of landing showing the number of pieces, weight and merchandise description. As well, pieces should be marked with the affiliated show name and booth number. All freight not of Canadian origin must also be represented by customs documentation.

	Price	Quantity	Amount
<b>Preshow Services</b>			
Includes receiving materials at the Island Tents & Events warehouse, 7 - 15 days prior to show date, storage and delivery to your booth.	\$ 99.00		
Late shipments 0-7 days prior to show date, storage and delivery to booth (Note: Does not include Customs Import Clearance Fees.) Minimum charge - up to 300 lbs.	\$ 165.00		
Shipments over 300 lbs. - Price per 100 lbs. over minimum charge (E.g. 500 lbs. \$95.00 + \$58.00 = \$153.00)	\$ 27.00		
Weight _____ lbs.. Number of pieces _____			
<b>On Site Services</b>			
Includes removal of crates and packing to the Island & Tents warehouse and return of crates and packing to your booth at the end of the show. Minimum charge per pallet and/or crate For each additional pallet/crate.	\$ 60.00		
Early return of exhibitor materials prior to scheduled move-out.	\$ 25.00		
	\$ 100.00		
<b>Post Show Service</b>			
Includes removal of materials from your booth to a designated carrier. (Note: Does not include Customs Export Clearance Fees.) Minimum charge - up to 300 lbs.	\$ 99.00		
Shipments over 300 lbs. - Price per 100 lbs. over minimum charge (E.g. 500 lbs. \$95.00 + \$58.00 = \$153.00)	\$ 27.00		
Weight _____ lbs.. Number of pieces _____			
<b>Customs</b>			
Customs documentation expedition fee when documents are not complete	\$ 150.00		
<b>Post Show Storage (price per week)</b>			
Storage of materials up to 300 lbs.	\$ 100.00		
Shipments over 300 lbs. - Price per 100 lbs. over minimum charge	\$ 10.00		
<b>Forklift Services</b>			
Forklift and Operator - Hourly Rate (1 hour minimum charge) 8:00am-6:00pm	\$ 45.00		
Forklift and Operator - Hourly Rate (1 hour minimum charge) 6:00pm-8:00am	\$ 75.00		

G.S.T. Reg # R102536778

**TERMS AND CONDITIONS**

By signing this form you agree to these conditions:

- A 25 % cancellation fee will be applied to all orders cancelled up to 48 hours prior to the show date.
- Cancellations within 48 hours of the show date are non refundable.
- All orders must be accompanied by payment in full.
- Orders not accompanying a valid credit card will not be processed.
- ITAE is not responsible for the insurance of your shipment while in our care.
- Company agrees to have obtained adequate miscellaneous floater insurance for all goods shipped.
- Hold Island Displays harmless for lost or damaged goods.
- ITAE will estimate shipping weight where a weight receipt has not been included.

Subtotal

5% GST

7% PST

TOTAL

For PRE-SHOW DISCOUNTS to apply, payment must accompany your order 14 days prior to the show date

**PLEASE PRINT**

Company: \_\_\_\_\_ Payment Methods: Visa  M/C

Booth #: \_\_\_\_\_

Ordered by: \_\_\_\_\_ Card #: \_\_\_\_\_ Expiry \_\_\_\_\_ / \_\_\_\_\_

Telephone: \_\_\_\_\_

Fax: \_\_\_\_\_ Cardholder: \_\_\_\_\_

Email: \_\_\_\_\_ Signature: \_\_\_\_\_

NOTE: Orders not accompanying credit card payment will NOT be processed....Thank you.